

# The Genius English Academy - A New Age School

## Nourishing the Future

### Important Guidelines For Filling Up The Form

1. All fields marked with asterisk (\*) are mandatory. In case any field is not applicable, mention NA.
2. The incomplete application form and those with incorrect information will automatically stand rejected.
3. Fill all the particulars of the form accurately and carefully.
4. The date of birth filled in the form must tally with the one recorded in the Date of Birth certificate issued by the Municipal Office.
5. You will receive confirmation email and SMS with online payment ID and Provisional Registration Number.
6. Keep the scanned copies of the original documents ready at the time of applying as these are mandatory for filling the form.
7. Upload the required documents using online payment ID and Provisional Registration Number.
  - a. Latest photograph of the child and each parent (in Jpeg format).
  - b. Birth Certificate/ Passport of the child.
  - c. Proof of residence both permanent and current (Aadhaar card/passport/ voter id/ utility bill/ rent agreement/sales deed/ ration card).
  - d. Photo id proof of both the parents (Aadhaar card/passport/ voter id / driving license).
  - e. Academic transcript of last session and current session till date for admission in grade III and above.
8. This application will be valid only for 2 months from the date of submission.

**Note: Submission of a complete application form is a request for admission and does not guarantee admission as the seats available are limited.**

**Undertaking** ☐ **I have read and agreed with the instructions above**